

Pharmacy Delivering a Healthier Wales Delivery Board Tuesday 18th July 2023 10-12noon

1. Welcome & apologies

The chair of PDaHW welcomed all board members to the meeting. Apologies were noted.

2. Approval of notes from previous meeting and review of actions

The group approved the notes from the previous meeting, and there were no specific actions to review.

3. Ratification of Terms of Reference

There was a minor amendment required to the Delivery Board ToRs. Point 3.1 states RPS/WPhC appoint the chair which contravenes 2.1.1 which states an independent chair is appointed by Welsh Government. The board agreed that this should be updated to reflect 3.1.

Clarification was sought on accountability for delivery of the Vision. It was agreed that the Delivery Board are not personally responsible but have collective accountability with the profession in Wales for delivery of the Vision. It was felt that the Delivery Board should provide scrutiny and oversight with ultimate accountability for the Vision sitting with the Welsh Pharmaceutical Committee. It was agreed that the ToRs should be updated to reflect this.

Working Groups representatives were discussed with some amendments to membership.

The board was reminded that any actions that came from the working groups which need decisions are to come back to the delivery board for ratification. This should also be added into the Working Group ToR to ensure clarity.

Subject to the above additions the Delivery Board were happy to ratify updates to the Delivery Board Terms of Reference and adopt new Working Group Terms of Reference.

4. PDaHW Workforce Working Group

The Delivery Board was updated on plans for taking forward the Developing the Workforce Working Group. It was recognised it is important not to duplicate work but to align and report against the goals. It was suggested that the Workforce Working Group would be an opportunity for HEIW to update on activity to deliver the goals and to gain a general sense check against the goals, as HEIW will be also having wider meetings to discuss the delivery of the Strategic Workforce Plan.

5. Digital Medicines Transformation Portfolio Update

Hamish Laing, Senior Responsible Office for the Digital Medicines Transformation Portfolio (DMTP) joined the meeting to give an overview the portfolio.

Hamish shared a video and gave key updates on the 4 elements to the portfolio;

- Primary Care Electronic Prescription Service (EPS)
- Secondary Care Electronic Prescribing and Medicines Administration Programme (ePMA)
- Shared Medicines Record (SMR)
- Digital Services for Patients and Public Programme

Questions were raised by the group which generated group discussion including;

- The timeline of implementation of the Electronic Prescribing in Wales.
- Transfer of Care
- Concerns around the potential for English distance selling pharmacies.
- Care for people in their own homes and whether there are any plans to digitise care plans so carers do not have to transcribe.
- The development of EPS for outpatient dispensing within the EPS programme.
- Cyber-attacks and the fallback systems if it goes down plus the option to revert to paper.

6. Working Group Updates from SPC, EPE and Innovation and Technology.

Seamless Pharmaceutical Care Working Group Feedback

Chair of SPC Working Group fed back key highlights from his group. The group had wide engagement and good discussion. It was acknowledged that baseline data needed to be captured on some of the specific goals.

Enhancing Patient Experience Working Group Feedback

Feedback was provided on the discussion within the Working Group on Goal Progress. It was explained that there was a theme throughout enhancing patient experience around capacity. It was also acknowledged that baseline data needs to be sought to understand the current position of specific goals.

Innovation and Technology Working Group Feedback

Feedback was provided on the Working Group discussion together with an overview of the various projects within the goals linked to the Digital Medicines Transformation Portfolio.

The board was also made aware that there are 2 goals needed to be discussed separately as they didn't have the expertise at the working group due to unavailability. Project leads will invite relevant experts to meet separately.

7. Comms and Conference Update and discussion

RPS updated the Delivery Board on plans for conference in September. Planning is coming along well, and many pharmacy professionals have already signed up. Delivery Board members were officially invited to conference.

The board was also updated the group on plans to launch the Champions Network at conference. Pharmacy professionals will be invited to sign up to become a PDaHW champion, make a pledge and have a photo taken with a champions frame. The website and social media platforms will be utilised. The plan is to connect the champions and spread the word through newsletters, bulletins, learning at lunches and roadshows.